

EXAMPLES OF CENTENNIAL EXPENDITURES

Types of Expenditures	Likely result under Pub. L. 108-7	Notes
Informational and educational items	Acceptable	See examples in 301 FW 7. Others include: NWRS passport books, refuge cancellation stamps, bumper stickers and window clings with real information and educational value.
Promotional items and services	Acceptable	See examples in 301 FW 7. Follow general principles in this Order.
Food and refreshments	Acceptable	Use in moderation. No alcohol. For public Centennial events only, not for internal meetings, etc.
Contest prizes	Acceptable	Use in moderation, in good taste, and for lasting effect.
Entertainment (singers, dancers, actors, poets, etc.)	Acceptable	Use in moderation and in good taste.
Publicity experts	Acceptable with guidance	Contact the contracting office. Also see 5 U.S.C. 3107 and discussion in GAO's <u>Principles of Federal Appropriation Law</u> at pp. 4-189 – 4-191.
Advertising our events	Acceptable	See 44 U.S.C. 3702, 205 DM 5, and 033 FW 1. Use in moderation and good taste. Consult External Affairs on displays and exhibits.
Acceptance of ads in our publications	<u>Not</u> acceptable	Govt. Printing & Binding Regs, sec. 13. Also see SOL opinion of Mar. 14, 2003. Donors and cooperators may be acknowledged in event publications.
Use of FWS name, logo, etc.	Acceptable but controlled	See Director's concurrence memorandum of August 12, 2002. All uses by others require a partnership agreement. Not to be used on items with no lasting effect.
Printing/copying	Acceptable but controlled	GPO waiver 99005. Consult Printing and Publications Coordinators.
Honoraria to speakers, etc.	Acceptable	Use invitational travel orders (or contracts for services if other fees are charged).
Presentation plaques	Acceptable	Use in moderation and good taste
Travel and transport for non-Govt speakers and others who provide direct services to Centennial events	Acceptable	See 31 U.S.C. 1345. Invitational travel orders (or purchase orders) may be issued for speakers and others who provide direct services at Centennial events. (See Financial Administration Memorandum No 98-014 (ii.G.1.) However, for ordinary guests, no payment of travel and transportation expenses is allowed, not even the use of rented school buses and golf carts. May need to find partners to donate these (but check for liability insurance coverage, drivers with commercial licenses, etc.)
Lobbying	<u>Not</u> acceptable	See GAO's Principles of Federal Appropriation Law (July, 1991), vol. I, ch 4, sec. C.11. Contact the contracting office.
Temporary help	Acceptable within limits	See Director's Order 94 and 5 CFR 300.501-507 for requirements.
Space rentals	Acceptable within limits	Controlled by GSA. See 370 FW 2.
Time capsules	Acceptable	Use in moderation.
Button-making machines	<u>Not</u> acceptable	Contact the contracting office.